



Borough of Queenscliffe

# Council Plan 2009-2013

## Progress Report For the quarter ended 31 March 2010

# GOVERNANCE, FINANCE & EXTERNAL RELATIONS

## Strategic Direction

Providing accountable governance and long term sustainable financial management

2009-2010 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Develop a strategic financial plan</b>	<b>GMG&amp;C</b>	<b>3</b>	<b>Completed</b>
Statistical analysis and benchmarking was undertaken to inform the Council's Strategic Financial Plan. The Governance, Finance and External Relations Portfolio Reference Group was involved in development of the plan. The plan will be presented to Council at the Ordinary Council Meeting on Wednesday 28th April 2010.			
<b>Minimise rate increases</b>	<b>GMG&amp;C</b>	<b>1 &amp; 4</b>	<b>Completed</b>
Budget for 2009/10 delivered rates increases of 3.5%.			
<b>Maximise state and federal grant revenue for Business Plan priorities</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>All grant acquittals have been completed by the due date (eg: the Home Care acquittal was completed by our deadline of 01/10/09. Council's Grants Commission Return was completed as required by 06/11/09).</p> <p>Officers have a high level of awareness of the Council's Business Plan priority to increase state and federal grant revenue. In 2009/10 new grant funding has been secured for the Queenscliff Maritime Museum (\$69,158), Queenscliff Netball Lighting Project (\$20,417), Beach cleaning (\$9,000), Municipal Association of Victoria Bushfire Preparation (\$7,690), Ocean View Stormwater Pipe removal (\$20,000), Point Lonsdale sea-wall repairs (\$10,000), Aged Care Packages (\$53,000 recurrent funding), Senior Citizens Subsidy (\$8,000), Heritage Officer (\$14,000 recurrent funding), Funding to monitor tobacco sales to minors (\$10,000).</p> <p>Additional successful grant applications have resulted in funding for the development of the Transport Accident Commission Road Safety Plan (\$20,000), Point Lonsdale Bowls Club - stage 2 from Sport and Recreation Victoria (\$60,000), Point Lonsdale Surf Life Saving Club access ramp from the Department of Sustainability &amp; Environment (\$25,000); Removal of dangerous trees grant funding from the Department of Sustainability &amp; Environment (\$50,000).</p> <p>Officers have also identified an additional \$7,000 funding owed to the Council from previous funding applications in 2006/07 and 2007/08.</p> <p>Council has submitted an application for the Princess and Citizens Park Development project seeking \$250,000.</p> <p>Funding confirmed during Quarter 3 for one additional community aged care package (\$19,300).</p> <p>Roads to recovery funding of \$144,000 in total is available over the four years to 30 June 2013. Rather than receiving \$36,000 each year towards relatively small works, the decision has been taken to target more substantial roads projects, by claiming \$72,000 in the 2010/11 financial year and the remaining \$72,000 in 2011/12.</p> <p>Council is yet to receive advice regarding recent funding applications. These include :</p> <p>(i) \$9,890 from the 2009/10 Community War Memorial Restoration Fund (State funding) for the Kirk Road War Memorial restoration works, total value of works \$11,990 with balance in-kind;</p> <p>(ii) \$7,500 Grow Your Business (State funding) for business plan development for Princess Park Kiosk and Point Lonsdale Engine Shed, total cost \$15,800, Council funds required for balance;</p> <p>(iii) Monahan Centre \$2,580,290 total value of works, funding sought from Regional Local Community Infrastructure Program (Federal funding) \$1,580,290, Sport &amp; Recreation Victoria (State funding) \$500,000, community contributions from Queenscliff Football &amp; Netball Club \$125,000 and Queenscliff Cricket Club \$125,000, balance from Crown Land Reserve \$250,000.</p>			

<b>Increase revenue by developing cabins and caravan parks</b>	<b>GMP&amp;P</b>	<b>1</b>	<b>In progress</b>
<p>Cabins installed in 2008/09 have been high in demand and achieved an average occupancy of 60% over the last 3 months. Revenue generated from the cabins to date is as follows:</p> <p>1 January 2009 - 30 June 2009 = \$52,000</p> <p>1 July - 30 September 2009 = \$22,400 (it should be noted that this revenue reflects seasonal demand).</p> <p>1 October - 31 December 2009 = \$34,500</p> <p>1 January - 31 March 2010 = \$46,170</p> <p>Planning for the purchase of an additional cabin to be located alongside the new cabins in the Queenscliff Recreation Reserve is now proceeding and is expected to be in place mid year.</p>			

<b>Investigate resource sharing with neighbouring municipalities and other organisations</b>	<b>CEO</b>	<b>1, 2, 3 &amp; 4</b>	<b>Continuing</b>
<p>Council investigated the option of sharing an employee with neighbouring municipalities to deliver the Borough's Public Health roles and responsibilities. Council has been fortunate to recruit an officer into this role. The City of Greater Geelong has offered assistance in relation to Public Health replacement and emergencies. This was utilised over the Xmas period with the City of Greater Geelong undertaking a food safety assessment in the absence of a local officer.</p> <p>Discussion are continuing in relation to the future Maternal &amp; Child Health service provision in conjunction with COGG and Bellarine Community Health and the State Government.</p> <p>Planning to meet the Federal Government's commitment to increase the level of kindergarten program hours for 4 year olds is progressing in collaboration with the City of Greater Geelong.</p> <p>Arrangements have been established with the City of Greater Geelong to have a shared Municipal Emergency Coordination Centre on those days of state or regional extreme and catastrophic risk. The Borough Municipal Emergency Coordination Centre will still be established when emergency events occur in the municipality.</p> <p>In the last quarter Council's Sustainability Officer has been liaising with local municipalities regarding resource sharing on sustainability programmes and initiatives. Over summer the Borough utilised the City of Greater Geelong's Municipal Emergency Co-ordination Centre on the extreme fire danger days.</p>			

<b>Reinstate community portfolio groups and community plan process</b>	<b>CEO</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council established five Portfolio Reference Groups reflecting the five Strategic Directions of the Council Plan 2009 - 2013. The level of community interest in participating on a Portfolio Reference Group was very impressive with Council receiving 85 applications. Each group is chaired by the relevant portfolio Councillor and has an impressive community membership with a high level of knowledge and expertise.</p> <p>The community planning process in the Borough commenced in 2007 and identified a set of priority projects. Council has placed a particular emphasis on progressing the Queenscliff Playspace project, Hesse Street Revitalisation project and establishing the indigenous garden at the former High School site.</p> <p>Portfolio Reference Groups continue to have an active role in assisting Council to shape policy and planning activities. A combined Portfolio Reference Group meeting is planned in April to present and seek feedback on the 2010/11 draft Business Plan and budget.</p>			

<b>Commence process for municipal boundary relocation</b>	<b>CEO</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council has progressed preliminary discussions with the City of Greater Geelong on this matter with a meeting between Mayor Merriman and Cr Butler from the Borough and Mayor Mitchell and Cr Farrell from the City Council. The CoGG Councillors indicated that while they would not support any change to the municipal boundary, they understood that BoQ would want to progress an independent plebiscite.</p>			

<b>Advocate for improved public transport with regional organisation and State and Federal Government</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council has played an active role in advocating for improved public transport in the Borough of Queenscliffe with the CEO chairing the G21 Public Transport Reference Group. In September 2009 the State Government announced their commitment to improving public bus transport provision on the Bellarine Peninsula, including to the Borough of Queenscliffe. These improvements are anticipated to be introduced in the first half of 2010. Council officers are actively involved in the Bellarine Transport Connections project. A new coastal bus service between Queenscliff and Torquay commenced in December 2009 and will be trialled over the summer period. Young people living on the Bellarine Peninsula have played a central role in advocating for this service. Council has chaired the G21 region working group to progress an 'Integrated Public Transport Action Plan' for the region for the period 2010 - 2014. The Project Brief will be presented to the G21 Board for consideration in June 2010.</p>			

<b>Advocate and seek to resolve key issues surrounding Queenscliff's marine precinct</b>	<b>CEO</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Through the Mayor and CEO, Council has played an active role in advocating to the State Government on a range of priority issues of concern to business and boat owners associated with the new Queenscliff Harbour development. While Council is well aware of the benefits of the new harbour, Council is keen to work with QHPL and Parks Victoria to resolve outstanding issues related to the effective operation of the 'working harbour' as well as berthing fee levels impacting on all people covered under the moratorium. Lisa Neville, MLA, Member for Bellarine has played an important role in brokering meetings between Council and Parks Victoria related to the Queenscliff Harbour.</p> <p>As part of Council's advocacy to the State Government regarding issues impacting on businesses and boat owners associated with the Queenscliff Harbour Council has outlined its proposal to ensure that moorings are available for boat owners at the conclusion of the fee moratorium.</p>			

<b>Develop and implement a Council customer service charter</b>	<b>GMG&amp;C</b>	<b>3, 4</b>	<b>In progress</b>
<p>A draft of the Council Customer Service Charter has been completed. A Council Briefing to occur in May.</p>			

<b>Review risk management policies and practices</b>	<b>GMG&amp;C</b>	<b>2</b>	<b>Completed Ongoing</b>
<p>A Risk Management Committee was established in April 2009 to oversee the requirements and actions associated with audits conducted by both Council's insurer and Internal Auditor. Further reviews of practices in selected areas will be undertaken from October - December 2009. The risk management audit conducted by Council's insurer will be completed in late October 2009. The next Internal Audit review in November 2009 will include Risk Management. All of the above will be reported on at the next Audit Committee meeting scheduled for 7 December 2009.</p> <p>Amendments to the Risk management policy were adopted by Council December 2009. Amendments to the Fraud policy were adopted by Council December 2009. The Council's 'Incident Reporting Form' was revised and staff procedures reviewed. Council's Risk Management Committee continues to meet on a monthly basis. Status on outstanding actions from Internal Audit and Council insurer reports will continue to be presented to the Council's Audit Committee, until all actions have been completed.</p> <p>Council is awaiting final result for Civic Mutual Plus audit which is expected from Council's insurer in January 2010.</p> <p>Council's Risk Register was submitted to Council's insurer in December 2009, as part of the Civic Mutual Plus audit work.</p> <p>The Civic Mutual Plus (CMP) audit result was received 22 January 2010. Whilst there is still a long way to go in improving upon this score, the result of our efforts to date is a movement from the interim score of 38% to a final score of 49%. The Risk Management Committee continue to work through the outstanding items related to this audit, with status updates to be presented to the Audit Committee at least twice yearly. The next CMP audit will be conducted in October 2011.</p> <p>Work on the risk register continues and will be presented to the Audit Committee for review at its next meeting on 7 June 2010. It should be noted that the AECOM workshop 23 March 2010 involved staff, Councillors and emergency services within the Borough working on risk register items related to climate change. These will be incorporated into our final risk register document.</p>			

<b>Rationalise and maximise the return on Council assets within social and environmental constraints</b>	<b>GMG&amp;C</b>	<b>3 &amp; 4</b>	<b>In progress</b>
<p>Council has finalised its review of a number of lease agreements. The negotiation of lease agreement will continue with the goal of completing this by 30 April 2010. This review has enabled Council to increase revenue from leases after negotiation with the parties involved. Other venue hire revenue opportunities are yet to be explored.</p> <p>Review of leases will continue into 2010/11. Review of assets in terms of utilisation, rationalisation etc will occur in 2010/11. Fees &amp; charges schedule in 2010/11 budget proposes to increase the return on assets where appropriate.</p>			

<b>Identify and resolve key issues related to the Defence Department's use of Fort Queenscliff</b>	<b>CEO</b>	<b>1</b>	<b>In progress</b>
<p>This matter has been progressed through Mayor Merriman meeting with the Hon Senator John Faulkner, Minister for Defence, in June 2009. At this meeting the Mayor sought an undertaking of the earliest possible advice as to the future of the Fort highlighting that the Borough did not wish to be placed in the same position as previously experienced with the move of the Defence Officer training activities to Canberra. The Mayor also presented the Minister with a detailed written submission outlining the history and significance of the Department's presence in Queenscliff and reasons for our concern.</p> <p>With the Australian Local Government conference scheduled to be held in Canberra in June 2010, the Mayor will request a time to again meet with Senator Faulkner on the future role of the Department of Defence in Queenscliff.</p>			

Improve Council's website	GMG&C	4	In progress
<p>Council has established a short term improvement to its website using a local Internet Service Provider (ISP) and all current website content has been collected from our current supplier and placed on the new website. Options for making further improvements to the Council website are currently being investigated.</p> <p>The structure and layout of the redeveloped website has been established and a development site is being tested on a secure server managed by a local ISP. Approximately 75% of the uploaded content has been tested for ease of finding, document integrity and download ability. Options for linking to Geelong Otway Tourism and Bellarine Tourism sites are being developed in consultation with these groups. The Visitor Information Centre content is also being upgraded with more detailed and current information about local businesses being included. Other features identified as possible future improvements are also being investigated. The site will be fully operational by 30 June 2010.</p>			

## SUSTAINABILITY & LOCAL ENVIRONMENT

### Strategic Direction

Living sustainably and protecting and restoring our diverse environment

2009-2010 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Identify future priorities for development of bike paths and walking tracks throughout the Borough and surrounds</b>	GMP&P	4	In progress
<p>Council has made application to the State Government for a park development project for Princess and Citizens parks. This submission seeking a \$250K grant will include the upgrade and development of 'Thwaite's Walk'. No formal advice on \$250K grant but indications are positive. Progressing with final design following input from Vegetation Advisory Group.</p> <p>Council is also discussing improvements to the foreshore path network between the Queenscliff Pier and the Queenscliff Ferry and Harbour with Parks Victoria. Concept plans have been received for the foreshore walk and associated developments and these will be presented to Council in April. Council will then work with Parks Victoria to progress a public consultation and feedback process.</p>			
<b>Develop and implement the Tree Management, Removal and Replacement Strategy ensuring timely replacement of mature exotic tree specimens and replanting regimes</b>	GMP&P	1, 2, 3 & 4	In progress
<p>Council has undertaken a comprehensive planning and community consultation process to develop a Tree Management Strategy for Princess, Citizens and Victoria Parks. This included commissioning a quantitative tree risk assessment report for all trees initially recommended for removal. Council considered these reports at a Special Meeting of Council on 9 October 2009. Council resolved to implement a strategy that includes a limited number of tree removals, a series of other tree and risk management interventions in each park and an extensive replanting program. Implementation timelines are extremely tight for the forthcoming holiday season. Council tendered the works for Identified tree removals and these were completed before Christmas across Princess, Citizens and Victoria Parks. A Tree Reference Group has been established to advise on replanting. This group will be consulting with the community during January and early February 2010. Some replanting stock has been purchased by Council in preparation for the post summer period.</p> <p>Trees identified for Year 1 removal have been removed. Millable logs have been retained for future use as a timber resource. Planting is programmed for late April following advice from Vegetation Reference group and approval of Council.</p> <p>A report will also be presented to Council in April 2010 on camping and Moonah reserves in Victoria Park.</p>			

<b>Progress further stages of the ICLEI program to produce a strategy to move the Council by 2013 and community by 2020 to carbon neutrality and progress the strategy to inform the 2010/2011 Budget</b>	<b>GMP&amp;P</b>	<b>3 &amp; 4</b>	<b>Alternative strategy being developed</b>
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At the Council meeting on 15 December 2009, a Council report was presented outlining a suggested recommendation to develop a holistic sustainability strategy to encompass alternative directions for emissions reduction action plan in place of the ICLEI program. This plan will take several months to prepare in early 2010 and involve community consultations, liaising with relevant agencies to research options and costing options to advise the 2010-2011 budget with expected implementation start date of June 2010.

In summary, it has been agreed by Council to discontinue the ICLEI milestone process in favour of developing an internal strategy that will have an equivalent outcome.

The Sustainability Strategy has been drafted, workshoped and priorities set with the steering committee. It is currently being finessed to be presented to Council for approval. During Feb and March a community consultation process using open space techniques was held with input from approximately 60 community members. The aim was to hear from as many demographics across the Borough whilst realising the limitations of this approach. The outcomes were consistent and positive with the community favouring a move towards greater education options (including website, brochures and demonstration sites) and the support of the development of an "eco-living" centre.

As part of the Sustainability Strategy several options have been researched and costed to develop a plan to assist Council by 2013 and the community by 2020 to move towards carbon neutrality.

<b>Continue to advocate to State and Federal Governments for an expansion of 'Port Phillip Bay (Western Shoreline) and Bellarine Peninsula' Ramsar site to include the Core Wetlands and surrounding land of the Lonsdale Lakes Wetland Complex and Sand Island</b>	<b>GMP&amp;P</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
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At a Council meeting on 18 November 2009, a council report was presented outlining the status of the Ramsar application status. It was recommended that Council support the expansion of the existing Ramsar boundary to include Lagers cutting but highlighted that without state government support it was unlikely to be accepted. Also noting that at that point in time the responsible State Government department- DSE was not looking at any new applications until the release of their white paper on "Land and Biodiversity" and the "Victorian Strategy for Healthy Wetlands, Rivers and Estuaries."

It was decided to further investigate the possibility of a Wetland Management Strategy and make representation to the City of Greater Geelong and Councillors seek support from the State Minister of the Environment to support a new application.

No further action has been undertaken by the Council officer. No funding opportunities have been identified to develop a Wetland Management Strategy.

<b>Establish a Sustainability Officer position</b>	<b>GMP&amp;P</b>	<b>1</b>	<b>Completed</b>
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Council allocated funding in the 2009/10 budget to establish the first sustainability officer role in the Borough. The part time position was advertised and interviews took place in July 2009. Sam Smith was the successful candidate and she commenced in the role of Sustainability Officer in September 2009.

<b>Facilitate programs to assist residents' access to sustainability products including solar hot water, water tanks and solar panels</b>	<b>GMP&amp;P</b>	<b>2, 3 &amp; 4</b>	<b>In progress</b>
<p>A community consultation process will be undertaken in February 2010 to establish the community's needs and understanding of sustainability. From the information gathered during this process an education and communication strategy including a website link on the existing Council website, will be built into the recommendations for the holistic approach to the sustainability strategy.</p> <p>The Sustainability Officer has responded continually to one-off requests via email or phone for information from the community regarding sustainability upgrades for homes and regarding rebates. Two information sessions are planned on bulk buying opportunities for solar hot water and solar power. Dates to be confirmed.</p> <p>The draft content for the website has been established and is being reviewed. Information brochures from Sustainability Victoria on 'tips to live sustainably', 'sustainable rebuilding ideas' and Environmentally Sustainable Design (ESD) guidelines for 'building and home improvements' have been sourced and are available from the council office and the Queenscliff Neighbourhood House.</p>			

<b>Investigate the installation of energy efficient street lighting</b>	<b>GMP&amp;P</b>	<b>1</b>	<b>In progress</b>
<p>More energy efficient street lighting is now able to be installed in place of the existing 80W Mercury Vapour (MV80) lamps. A key step in this process of evaluating the best product for the Borough is to spatially map the locations of the Borough's existing MV80 street lighting. Council is also gathering information on the outcomes of street lighting replacement in other municipalities in Victoria that have now been fitted with more efficient lamp alternatives.</p> <p>Areas of opportunity for change to energy efficient (EE) lights are being mapped to inform Council. Powercor is now able to provide firm quotes on installation cost of the desired options. The window of opportunity for installing EE lighting in selected areas is during the 2010 bulk lamp change.</p> <p>As part of the budget submission process, Council are considering the funding commitments to determine the extent and timeline of the introduction of the energy efficient lighting.</p>			

<b>Join Eco Buy</b>	<b>GMP&amp;P</b>	<b>2</b>	<b>Alternative strategy</b>
<p>An internal green procurement strategy has been initiated and green purchase options are continually being investigated and costed for the top items on the procurement list. Currently the procurement officer has purchased a recycled paper option which is being trialled for compatibility with the printer, quality and suitability. 100% green electricity has been costed for the caravan parks and a green upgrade note has been built into the fleet management policy. The Sustainability Officer, the Procurement Officer and the Accounts team have been working collaboratively on possibilities for green procurement options.</p> <p>Ongoing research is occurring including investigating the possible opportunities Sustainability Victoria's new "Resourcesmart" program may deliver. The program is to be released later this year and whilst it is not finalised it will incorporate green purchasing and waste management programs. Links are being made with Sustainability Victoria to see how they can help the Council achieve these goals.</p> <p>A green procurement link will be part of the new website.</p>			

<b>Work with local environment groups and the community to reduce and prevent spread of noxious and environmental weeds in the Borough</b>	<b>GMP&amp;P</b>	<b>3</b>	<b>Completed</b>
<p>Council is continuing its partnership with the Bellarine Catchment Network to engage the community in reducing weed infestation with a particular focus on 'The Narrows'. The three year review of this partnership to extend this arrangement has been completed.</p> <p>In addition Council is capitalising on opportunities to utilise Corrective Services that enable significant environmental programs to be implemented for a limited cost outlay. Use of the Corrections Victoria program has been expanded and this has enabled significant progress on weed removal and revegetation in various locations.</p>			

<b>Advocate for a move to carbon neutrality</b>	<b>GMP&amp;P</b>	<b>2, 3 &amp; 4</b>	<b>In progress</b>
<p>Research into developing a Greenhouse Action Plan to reduce emissions in line with ICLEI milestones program intent is continuing with options that include utilising Deakin University Students and /or engaging a consultant to produce the report.</p> <p>As noted before, as part of the draft Sustainability Strategy, the options for a "working towards carbon neutrality" plan have been investigated. The Steering committee are yet to determine the most appropriate option for Council to produce a "Greenhouse Action Plan" equivalent to ICLEI milestones 2 &amp; 3.</p> <p>The officer recommends to use Planet footprints monitoring system for Council operations .</p> <p>To be carbon neutral in the Borough an alternate energy supply system will need to be developed. The Officer has been liaising with Sustainability Victoria regarding the Zero Emissions Neighbourhoods pilot program and the Smart Energy Zone projects.</p>			

<b>Identify funding opportunities that would enable Council to progress a 'Wetlands Strategy'</b>	<b>GMP&amp;P</b>	<b>3</b>	<b>In progress</b>
<p>Discussions with DSE and the CCMA highlighted that at this point in time there was no funding available to progress a wetland strategy. The sustainability officer will continue to investigate funding opportunities.</p>			

## BUSINESS & TOURISM

### Strategic Direction

Supporting local businesses and tourism by providing an environment in which they can both flourish

2009-2010 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Implement opportunities arising from the Tourism Infrastructure Opportunities Study.</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Four actions have been progressed that arise from the Tourism Infrastructure Opportunities Study endorsed by Council in June 2009. These include:</p> <ol style="list-style-type: none"> <li>1. a grant application to the State Government requesting \$250K to improve the quality of infrastructure in Princess and Citizens Parks;</li> <li>2. A project development with Parks Victoria to improve foreshore pathways and beach access between Queenscliff Pier and the Harbour (concept plans to be presented to Council in April 2010)</li> <li>3. A successful grant application to the Federal Government to undertake a number of improvements at the Queenscliff Maritime Museum. It is anticipated that works will be completed by June 2010;</li> <li>4. A Ferry ambassador program has been trialled in partnership with Peninsula Searoad Transport (Ferry), Mornington Peninsula Tourism and Bellarine Peninsula Tourism, with a focus on improved marketing of Queenscliff and Point Lonsdale.</li> </ol> <p>Council officers are also currently investigating options for an information outlet in Point Lonsdale and improved VIC directional signage at the harbour.</p>			
<b>Work in partnership with businesses and other organisations to develop the packaging of tourism opportunities and accommodation particularly during seasonal times of the year</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council launched the "Classic" brand for Queenscliff and Point Lonsdale in August 2009 and the 'package' of support material is being promoted to all businesses in the Borough. Council is working with Geelong Otway Tourism, Bellarine Peninsula Tourism and Queenscliff Lonsdale Tourism to achieve the optimal level of tourism promotion for the Borough. An important component of this relates to achieving improvements to the functionality of the Council's website and officers are examining funding opportunities to achieve this end. Council is currently working with Geelong Otway Tourism and Bellarine Tourism to promote the use of the Classic Brand in all marketing for Queenscliff and Point Lonsdale. Council is also working with Queenscliff Lonsdale Tourism to promote the use of the Classic Brand to businesses.</p>			

<b>Review the relationships between Queenscliff Lonsdale Tourism with both Geelong Otway Tourism and Bellarine Tourism</b>	<b>GMG&amp;C</b>	<b>2 &amp; 3</b>	<b>In progress</b>
<p>Council is formally represented on the Board of Geelong Otway Tourism and the Board of Bellarine Peninsula Tourism.</p> <p>Tourism Victoria are currently undertaking a review of the regional structure with public consultation continuing in May.</p> <p>Council officers and the Business and Tourism Portfolio holder now attend monthly QLT meetings and present a Council report on Tourism within the Borough.</p> <p>Officers are currently preparing the QLT MOU with Council, which is due to expire in July 2010. A new MOU will be presented to Council June 2010.</p> <p>The Mayor and CEO have met with representatives of Geelong Otway Tourism, Bellarine Tourism, and Queenscliff Lonsdale Tourism to discuss the best way of working together to minimise duplication and improve the range of tourism related activities and programs.</p>			
<b>Seek to be appointed Committee of Management for the TOC-H site and source funding opportunities to develop and precinct plan for the TOC-H site</b>	<b>GMP&amp;P</b>	<b>4</b>	<b>In progress</b>
<p>Council has conducted preliminary discussions with the Department of Sustainability and Environment to examine the opportunities and impediments associated with Council being appointed Committee of Management of the Toc-H and Shortlands Bluff sites.</p> <p>Council are represented on the current Committee of Management for both sites.</p> <p>Council has held discussions with the Department of Sustainability &amp; Environment to examine opportunities to progress a 'Development Plan' for both Shortlands Bluff and the Toc H sites.</p>			
<b>Complete precinct plan for Golightly Park</b>	<b>GMP&amp;P</b>	<b>4</b>	<b>In progress</b>
<p>Council was not able to allocate or attract 'external' funds in the 2009/10 budget to progress the precinct plan for Golightly Park. Officers have met with the Department of Sustainability and Environment to discuss the future operation of the park. Council is seeking formal advice from DSE on this matter. Council has also received a submission from the 'Friends of Golightly Park' proposing a landscape and re-vegetation plan for the site.</p>			
<b>Coordinate development of an events calendar</b>	<b>GMG&amp;C</b>	<b>2</b>	<b>Completed</b>
<p>At the start of each month a monthly events calendar is compiled from the electronic events calendar on the Council's website. Event organisers submit events to the website. This monthly calendar is then emailed to all Tourism and Borough Businesses.</p>			
<b>Source tourism data regarding accommodation provision and information regarding tourist visitation to the Borough of Queenscliffe</b>	<b>GMG&amp;C</b>	<b>2 &amp; 3</b>	<b>Completed</b>
<p>Accommodation and tourism visitation data has been compiled.</p>			

# COMMUNITY DEVELOPMENT

## Strategic Direction

Work in partnership with the community to build a strong, safe, inclusive and connected community.

2009-2010 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Source funding opportunities to develop a precinct plan for the former High School site</b>	<b>CEO / GMG&amp;C</b>	<b>2</b>	<b>In progress</b>
<p>Council has met with the Department of Planning &amp; Community Development to examine funding opportunities to improve community facilities on the former High School site. These discussions are progressing and a draft proposal will be developed for Council consideration and community feedback over the coming months.</p> <p>The community consultation process regarding development of a community centre at the former High School site will commence in early May. This will inform preparing a funding submission to the State Government.</p>			
<b>Work with local groups to establish a community garden on the former High School site</b>	<b>GMP&amp;P</b>	<b>1</b>	<b>Completed</b>
<p>The establishment of an indigenous garden was identified as a priority in the community planning process conducted by the Borough in 2007/08. The Point Lonsdale Primary School (with involvement from a range of other interested community members) and the Borough Council have worked together to establish the indigenous garden. A Memorandum of Understanding between the Primary School and Council provides guidance to the respective roles and responsibilities for activity at the site. The garden was officially launched in Reconciliation Week in 2009. The community has progressed substantial works at the garden.</p>			
<b>Progress the Hesse Street revitalization project</b>	<b>GMG&amp;C (plan) GMP&amp;P (works)</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>The Hesse Street Revitalisation project was a priority identified in the Borough's community planning process in 2007/08. The tender was advertised and successful contractor, 2MH Consulting, appointed to consult with the community and Council and prepare the plan. The consultants are currently developing a draft plan for public consultation that will occur in November - December 2009 with a view for final Council adoption in March 2010. Council has allocated funds in the 2009/10 budget to implement the agreed priorities identified in the Plan.</p> <p>The public consultation period for the Hesse St Revitalisation streetscape concepts was held over November - December 2009, a number of submissions were received and will be reported to Council. The consultant is completing a draft report to accompany the streetscape concepts. Public submissions will be considered in the review of the consultants draft documentation and a final draft will be advertised before the plan is taken to Council.</p> <p>It is anticipated that the draft report and plans will be on public exhibition in mid-late May 2010 with the view to presenting the final report and plans to Council in June 2010.</p>			

<b>Source funding opportunities to review the precinct plan for Queenscliff Recreation Reserve</b>	<b>CEO / GMG&amp;C</b>	<b>2 &amp; 3</b>	<b>In progress</b>
Council has met with the Department of Planning & Community Development to examine funding opportunities to review the Queenscliff Recreation Reserve Masterplan. No suitable external funding has been identified at this stage. Budget submission prepared for consideration in 2010/11 budget.			

<b>Complete Queenscliff playground and park development project</b>	<b>GMP&amp;P</b>	<b>2, 3 &amp; 4</b>	<b>In progress</b>
<p>Construction of the Queenscliff Playspace was completed in February 2010 and has been well utilised by children and families since this time. Mr Darren Cheeseman, Federal Member for Corangamite officially opened the playground in March 2010.</p> <p>The work of the community reference group was formally recognised by Council as part of the Australia Day celebrations.</p> <p>A detailed concept plan has also been prepared for improvements to other infrastructure in Princess and Citizens Parks. This has been advertised for public consultation and a final report was presented to Council in November 2009. Council has submitted an application for funding of \$250,000 to the State Government to implement the park infrastructure improvements and this has received a initial positive response. The final designs will be considered by Council following advice from the Vegetation Advisory Group.</p>			

<b>Support and encourage community organisations</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council is working with a range of community organisations to either support or facilitate the successful implementation of a range of community events.</p> <p>Council provided cash support to the Great Victorian Bike Ride and Queenscliff Music Festival, as well as in kind support for the Queenscliff Rod Run, Queenscliff Seafood Feast, Queenscliff Seafood Show, and community events including the Hesse St Christmas Festival, Point Lonsdale Lighting of the Christmas Tree, Rip to River Run, Rip View Swim Classic, and other community events.</p> <p>Council officers are reviewing event procedures and agreements to ensure all parties understand their respective roles and responsibilities. A new Sponsorship Agreement was established between Council and the 2009 Queenscliff Music Festival and the 2010 Seafood Feast.</p>			

<b>Facilitate civic events and activities</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>The annual Victorian Seniors Festival was conducted from 4th to 11th October 2009 and included many free and low-cost events across the Borough. Activities included a High Tea at the Vue Grand, an 'Over 80s' Afternoon Tea in the Town Hall, concerts and performances, information sessions, outings and special entry prices to many museums in the Borough. The Council's Volunteer Recognition event was conducted at the Point Lonsdale Bowls Club in December 2009. Over 70 Volunteers attended, and enjoyed some 'barefoot bowls' and refreshments.</p> <p>Council's Australia Day Celebrations were held on 26 January 2010 at the Queenscliff Town Hall. A number of Australia Day awards were presented: Citizen Of The Year was awarded to David (John) Anwyl, Junior Citizen Of The Year was awarded to Lisa Hanley, the Community Event Of The Year was awarded to Queenscliffe Lighthouse Theatre Group for their production of "Sound of Music" and the Community Service Of The Year award was presented to Queenscliff Playground Community Working Group. Excellent feedback was received in relation to this event.</p> <p>Council has encouraged local Schools to participate in the 'Ride to School' Day held on 17 March 2010. Excellent results are being reported including some notable results from St Aloysius Primary School who participated with 88.4% of students riding to school, 5.3% walking, 2.1% came by bus and 4.2% travelled by car. Other results are expected to be reported shortly.</p> <p>The Bellarine Peninsula 2010 Skate Series commenced in January 2010 with heats being held across the Bellarine. Council will host the Grand Final on 11 April 2010 at the Point Lonsdale Skate Park.</p>			

<b>Review community grants and recognition awards</b>	<b>GMG&amp;C</b>	<b>3&amp;4</b>	<b>In progress</b>
<p>Community Grants and Arts &amp; Cultural Grants were advertised in October and November and allocated in December 2009. The Community Development and Arts &amp; Cultural Grants presentation evening was held to present cheques to the successful groups.</p> <p>Council conducted a highly successful Australia Day ceremony that included the Borough of Queenscliffe Council recognising the significant contributions of the following people and groups:</p> <ul style="list-style-type: none"> <li>- Citizen of the Year</li> <li>- Young Citizen of the Year</li> <li>- Community Service of the Year</li> <li>- Community Event of the Year</li> </ul> <p>A review of Council's Grants programs is currently being undertaken. A report is anticipated to be presented to Council prior to 30 June 2010.</p>			

<b>Review Council's Municipal Health Plan</b>	<b>GMG&amp;C</b>	<b>2, 3 &amp; 4</b>	<b>In progress</b>
<p>In 2008 the Parliament of Victoria initiated reforms to its public health legislation and as at 1 January 2010 the Public Health and Wellbeing Act 2008 was enacted. The legislation requires Councils to submit their reviewed Municipal Public Health Plan to the Department of Health by 27 November 2009. The Borough of Queenscliffe has formally requested an extension to the legislative deadline and is working to finalise the Municipal Public Health Plan by 30 April 2010.</p> <p>Under the Public Health and Wellbeing Act 2008, local councils in Victoria are required to prepare a 4 year municipal public health plan, within 12 months of their inauguration, that sets out the strategic directions and actions for the municipality in preventing ill health and promoting good health.</p> <p>Under Section 26 of the Public Health and Wellbeing Act 2008 Councils are able to integrate the Municipal Public Health and Wellbeing Plan into their Council Plan. The Borough of Queenscliffe Council adopted the recommendation to do this as a formal demonstration of its commitment to improving the health and wellbeing of our community.</p> <p>Formal approval from the Department of Health is anticipated in April, allowing Council to incorporate its Health and Wellbeing Plan in tot he Council Plan and also allowing Council an extension of time to 30 June 2010 to submit its revised plan.</p> <p>The Community Development Portfolio Reference Group and key stakeholders will be involved in the plan's development. The draft of the Council Plan, incorporating the Municipal Public Health and Wellbeing Plan will be included as part of the community consultation related to the 2010/11 draft Council Plan and Budget.</p>			

<b>Improve pedestrian safety, including advocating for reduced speed limits in residential areas without footpaths</b>	<b>GMP&amp;P</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council is progressing discussions are with VicRoads in relation to improving safety in specific areas of Point Lonsdale. A briefing by VicRoads officers to Council and local residents occurred in early October 2009. Council successfully applied for funding of \$20,000 to the TAC to develop a road safety strategy for the Point Lonsdale area. Development of the Safety Strategy will include a community engagement process to increase pedestrian, cyclist and driver awareness of road safety issues. Council will formally commence this project in February 2010.</p> <p>We are currently developing the program options of the Point Lonsdale Road Safety Strategy. As part of this process local accident data has been analysed and the groups at greatest risk have been identified. The three primary groups identified as 'at risk' are young children, older people and intoxicated pedestrians.</p> <p>The literature associated with these groups has been reviewed and an approach framework is being developed so that a community road safety group can be established that has intimate knowledge of the local situation and an understanding of possible linkages to State and Federal programs so that the maximum program impact can be achieved without duplication.</p> <p>This framework will focus attention on the most effective ways to reduce crashes and pedestrian injuries and identify high risk locations, behaviours and target groups.</p>			

<b>Facilitate use of public transport</b>	<b>GMP&amp;C</b>	<b>3 &amp; 4</b>	<b>In progress</b>
<p>Council has completed construction of 8 bus shelters (with provision for one more) and is advocating for improved timetable information to be displayed at bus stops and key community locations across the Borough. Council has supported an application by Queenscliff Lonsdale Tourism to obtaining funding from the TAC for a Community Bus Service to operate primarily in the Borough.</p>			

<b>Work with the CFA and SES to improve community awareness and participation in response to emergencies</b>	<b>GMP&amp;P</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>The Borough of Queenscliffe and the City Of Greater Geelong have now combined their Fire Prevention Committee meetings to form a new Integrated Municipal Fire Management Planning Committee. This committee will consist of Emergency Services, Department of Sustainability &amp; Environment, Parks Victoria, Council Officers and some Utilities. This Committee will commence preparation of an Integrated Fire Management Plan for the municipal district of the Borough of Queenscliffe. When completed this Plan will replace the current Municipal Fire Prevention Plan.</p> <p>The CFA has undertaken fire awareness and community fireguard meetings during December 2009. Fire awareness information has been distributed to all households through the Council rates newsletter. Council has been formally advised that its Integrated Fire Management Plan has been endorsed by the CFA. This report will be presented to the Municipal Emergency Management Planning Committee then formally to Council.</p>			

<b>Establish regular dialogue with the Victoria Police</b>	<b>CEO</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council officers have had a number of discussions with local police in the first quarter covering various matters related to tree management, event management and local law enforcement activities. In addition specific discussions have been held by the Mayor and CEO with the Assistant Commissioner regarding the restricted accommodation arrangements and their impact on the effective operation of the local police station. These discussions regarding suitable offices will continue.</p> <p>Council, local police and the SES conducted a valuable emergency event de-brief related to the car crashing into a commercial business in Queenscliff in the Christmas New Year period. There were many insights gained from reviewing how our organisations responded to this event.</p>			

<b>Improve Municipal Emergency Management planning</b>	<b>CEO / GMP&amp;P</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council's Municipal Emergency Management Plan has been audited and accredited by the State Emergency Service. In September 2009 the State Government announced a funding program to assist local government to improve Municipal Emergency Management Plans. Officers will identify and progress priority actions to improve Council's roles in emergency management.</p> <p>The Borough of Queenscliffe and City of Greater Geelong will utilise a shared Municipal Emergency Coordination Centre in Geelong on days of extreme and catastrophic fire risk at the state or regional level. The Borough's Municipal Emergency Coordination Centre will be utilised if there is an emergency event in the municipality of Queenscliffe.</p>			

<b>Undertake a review of Council leases</b>	<b>GMG&amp;C</b>	<b>4</b>	<b>In progress</b>
<p>Council is progressing a review of leases and this process will be completed by 30 April 2010. This review has enabled Council to increase some leases after negotiation with the parties involved. The review will include a review of the lease documentation to address items raised through the asset management and risk management audit process.</p> <p>The timing of this work is unlikely to be completed by 30 June 2010, although an update will be provided on progress and it is expected that a substantial piece of this work will be done by then.</p> <p>Additional lease income generated since the \$40,000 adopted budget for lease income has resulted in a year end forecast for lease income of \$110,000, an increase of \$70,000 during the 2009/10 financial year. Whilst some of this lease income is a one-off catch-up for prior years, some new lease income has also been generated part way through the year. Future lease income budgets are in the order of \$105,000 p.a.</p>			

<b>Investigate a suitable future location for the Neighbourhood House</b>	<b>GMG&amp;C</b>	<b>1, 2, 3 &amp; 4</b>	<b>Completed</b>
<p>Council has met with the Queenscliffe &amp; District Neighbourhood House Committee of Management to examine alternative accommodation options that would improve their capacity to deliver programs. Council has also progressed discussions with the State Government to identify funding opportunities that may allow alternative locations to be achieved. A proposal will be developed for consideration by Council and as a basis for community feedback in the coming months.</p> <p>Council facilitated the relocation of the Queenscliffe &amp; District Neighbourhood House (QNH) to the former Port of Melbourne Authority building in Tobin Drive, Queenscliff. A proposal to establish a community centre incorporating a 'permanent home' for the QNH at the High School site is being developed.</p>			

<b>Identify funding opportunities that would enable Council to progress Stage 2 of the Point Lonsdale Bowls Club development project</b>	<b>CEO / GMG&amp;C</b>	<b>2</b>	<b>Completed</b>
<p>Council has successfully applied to the State Government for funding to complete stage 2 of the Point Lonsdale Bowling Club development project. The Point Lonsdale Bowls Club Committee played an active role in contributing to the final submission that requested the maximum funding of \$60,000. Minister Merlino announced the State Government funding at the Point Lonsdale Bowls Club in December 2009. The funding agreement is being finalised and this will allow the construction works to commence. An anticipated project completion date is in August 2010.</p>			

# PLANNING, HERITAGE & COMMUNITY ASSETS

## Strategic Direction

Striving to ensure development and enhances the character of the natural and built environment

2009-2010 Business Plan Priority Actions	Responsibility	Quarter	Status
<b>Adopt and implement recommendations of the Point Lonsdale Structure Plan</b>	GMP&P	1, 2, 3 & 4	In progress
<p>After an extensive process of planning and community consultation and the active input of the joint Project Control Group (between the City of Greater Geelong and Borough of Queenscliffe) Council adopted the Point Lonsdale Structure Plan at its July 2009 meeting. The State Government Department of Planning &amp; Community Development is currently determining the most effective planning process to incorporate the Structure Plan into the respective Councils' Planning Schemes.</p> <p>The City of Greater Geelong and the Borough of Queenscliffe have made a combined approach to the Minister for Planning for a joint Planning Scheme Amendment to incorporate the Structure Plan into each Planning Scheme. Council is till awaiting the Ministerial response to our request regarding the planning scheme amendment.</p>			
<b>Review the Borough of Queenscliffe Planning Scheme</b>	GMP&P	1, 2, 3 & 4	In progress
<p>A project brief is to be prepared this quarter and a tender advertised for the review of the Planning Scheme.</p>			
<b>Review Planning Procedures and Processes to promote efficiency and productivity</b>	GMP&P	1, 2, 3 & 4	In progress
<p>Planning policies and procedures have been reviewed in detail and there has been a marked improvement in the average time taken to determine a planning application. A planning procedure manual has been developed and Council's website updated with new forms and fact sheets to assist the public in understanding the information requirements for new applications.</p> <p>Planning Permit Activity Reporting System figures (prepared by the State Government) for September show that 100% of decisions were made within the statutory time frame, with 94% of decisions this financial year (2009-10) were made within the statutory time frame.</p>			
<b>Construct traffic calming devices in Point Lonsdale Shopping Centre precinct</b>	GMP&P	4	In progress
<p>Council has met with VicRoads to undertake initial planning related to the construction of traffic calming devices in the Point Lonsdale Shopping Centre. These discussions are examining the integration of two road narrowing/pedestrian crossing areas into the design to ensure compatibility between Council and VicRoads works. A community reference group will be established to assist Council planning.</p> <p>The Point Lonsdale Main Street Reference Group met before Christmas to discuss a concept treatment of Point Lonsdale Main Street that VicRoads has put forward for implementation. It was recognised that the VicRoads concept was not supported by the community in its present form and Council officers have provided feedback to VicRoads from this meeting. Council officers have advocated for the inclusion of a crossing at the location indicated in the Urban Design Framework of 2002. Council officers are also seeking an alternative to the line marking treatment as proposed by VicRoads as the community indicated that they felt it was not sympathetic to the streetscape. Terms of Reference will now be prepared for this group and presented to Council.</p>			
<b>Improve road edges in Point Lonsdale for pedestrian safety and amenity</b>	GMP&P	1, 2, 3 & 4	In progress
<p>Identification of hazards is an ongoing process that is a component of Council's road management functions. Council's review of the Road Management Plan will examine ways to increase the community's awareness and understanding of how to register concerns with road infrastructure so that hazards can be identified and addressed.</p> <p>Information explaining Council's Request for Service system was included in the newsletter that accompanied the November rates notices. The Request for Service System will continue to be promoted as an avenue for the public to raise concerns regarding potential hazards.</p>			

<b>Develop Asset Maintenance and Renewal Program</b>	<b>GMP&amp;P</b>	<b>3</b>	<b>In progress</b>
<p>Council is participating in the MAV Step asset management program. The program is undertaken with the intention of developing an accurate indication of the 'renewal gap' for Council assets. Council's progress in this program is assessed annually. The assessment makes comparisons with other small rural shires and indicates that the Borough of Queenscliffe has progressed significantly in many areas. Target areas for improvement have been identified. Council officers have arranged meetings with suitably qualified and skilled consultants in October 2009 to assist in the review of Council's Asset Management Plan and the development of Council's Asset maintenance and renewal program. The Asset Maintenance and Renewal Program is in process will be ready in time for budget deliberations 2010/11.</p> <p>Council began the review of its Asset Management Plan and the development of the asset m-maintenance and renewal program.</p> <p>In March 2010 Council undertook a comprehensive condition assessment review of its building assets. The building asset condition assessment review has provided council with long term asset renewal requirements that will assist in developing a maintenance and renewal program for Council Buildings that will be ready for budget deliberations 2010/11.</p> <p>Council has also reviewed its road and footpath assets to determine current renewal requirements based on the 2007 condition reports. This will inform the roads and footpaths maintenance and renewal program that will be ready for budget deliberations 2010/11. Council is planning to undertake the next roads and footpath condition assessment in 2010/11 as scheduled.</p>			

<b>Complete Geotechnical Cliff Safety Assessment adjacent to Point Lonsdale Bowling Club</b>	<b>GMP&amp;P</b>	<b>2</b>	<b>In progress</b>
<p>Council received funding from the State Government to undertake an geotechnical assessment of cliff safety at Point Lonsdale adjacent to the Point Lonsdale Bowls Club. Peter Ytrup, consultant, was appointed to progress this project. The final report has now been received and will be forwarded to Council in May 2010.</p>			

<b>Implement Coastal Safety Signage Project</b>	<b>GMP&amp;P</b>	<b>2</b>	<b>Completed</b>
<p>Council received funding from the State Government to implement the signage related recommendations identified in the Point Lonsdale and Queenscliffe Coastal Risk and Safety Signage Report prepared by Life Saving Victoria.</p> <p>All signs for the beach access tracks and open beach access have been successfully installed before the 2009 Christmas - New Year peak tourist period. Any existing signs that were incorporated in the new signs are being removed.</p> <p>Majority of Aquatic signs were in place for summer season. General acceptance has been good with the community providing valuable feedback on minor errors. These have now been rectified.</p>			

<b>Advocate for Roundabouts in priority locations</b>	<b>GMP&amp;P</b>	<b>2</b>	<b>In progress</b>
<p>Council has met with VicRoads to continue advocating for roundabouts at the intersection of Fellows Rd and Bellarine Highway, Point Lonsdale and Hesse St and Wharf St, Queenscliffe. The Hesse Street and Wharf St intersection improvements are also identified as a consideration in the Hesse Street Revitalisation project that is currently underway. VicRoads have agreed to review traffic accident data related to the intersection of Fellows Road and the Bellarine Highway in preparation for the next scheduled meeting with Council officers.</p>			

<b>Propose undergrounding of powerlines in priority locations</b>	<b>GMP&amp;P</b>	<b>1, 2, 3 &amp; 4</b>	<b>In progress</b>
<p>Council has obtained a costing for the Powercor works required to underground power in Point Lonsdale Rd in the shopping precinct. This information will be considered by Council as part of future budget deliberations. This will also include investigation of external funding opportunities.</p>			

<b>Source funding opportunities to undertake Stage 2 of the Heritage Study</b>	<b>GMP&amp;P</b>	<b>2</b>	<b>In progress</b>
<p>Officers have discussed funding opportunities with Heritage Victoria and have identified funding sources to progress digitisation of the data and information contained in the Heritage Study stage 1. This funding opportunity is currently being progressed. Funding of stage 2 of the Heritage Study will be considered as part of Council's future budget deliberations.</p> <p>Stage 2 of the Heritage Study is currently not proposed as part of the Council business plan for 2010/2011. This project may be pursued further in 2011/12.</p>			

<b>Complete Climate Change Strategy</b>	<b>GMP&amp;P</b>	<b>3</b>	<b>In progress</b>
<p>Council received funding from the Federal Government to produce a Climate Change Strategy designed to identify key risk management issues. A Project Brief and tender related tender documentation has been prepared and sent to a shortlist of consultants. The successful consultant have been appointed and the Strategy to be completed by 28 Feb 2010 to meet the funding agreement conditions.</p> <p>Council appointed Aecom as the consultants to facilitate the Climate Change Risk assessment. In March Aecom conducted stakeholder and community focus workshops to establish the risk profile able to update and enhance the current risk matrix. Aecom have recently presented their draft Adaptation Action Plan based on the risk assessment outcomes for review. The process is due to be completed by 31 May 2010. The Climate Change Risk Assessment and Adaptation Plan will be presented to Council for acceptance in June. A variation on the timeline has been approved by Department of Climate Change and the evaluation will be complete by 30 June 2010 to meet funding conditions.</p>			